

Leasing Service Intake

Address: 13274 Fiji Way Marina Del Rey 90292		
Phone: 310 776 5743		Email: info@homerentalsla.com

Property Information

1. Can we place a 'For Lease' sign at the property? Yes No
2. Structure: House Apt. Condo Duplex Triplex Townhouse Guest House
3. # of Bedrooms: _____ # of Bathrooms: _____ # of units on premises: _____
4. Unit Type: Upper Lower Front Rear Freestanding 2-Story 3-Story
5. Approx Sq. Footage: _____ Is there storage? Yes No *Type: _____
6. Flooring (*Check all that apply*): Hardwood Tile Carpet Concrete
7. Are Pets Allowed? Will Consider* No *Restrictions: _____
8. Is Parking Included? Yes No *If yes, # of spaces:* _____ *Type:* _____
9. Is the property move in ready (painted, cleaned, etc)? Yes No* - *Date ready: _____

10. Would you be interested in receiving a phone call to discuss the possibility of buying or selling? Yes No

11. Amenities (*Check all that apply*):

- | | | |
|---------------------------------------|---|--|
| <input type="checkbox"/> Refrigerator | <input type="checkbox"/> Air Conditioner | <input type="checkbox"/> No Laundry |
| <input type="checkbox"/> Stove | <input type="checkbox"/> Central Air | <input type="checkbox"/> Pool |
| <input type="checkbox"/> Microwave | <input type="checkbox"/> Central Heat | <input type="checkbox"/> Controlled Access |
| <input type="checkbox"/> Dishwasher | <input type="checkbox"/> Fireplace | <input type="checkbox"/> Building |
| <input type="checkbox"/> Yard | <input type="checkbox"/> Washer/Dryer Hookups | <input type="checkbox"/> Elevator |
| <input type="checkbox"/> Patio | <input type="checkbox"/> Washer & Dryer in Unit | <input type="checkbox"/> Quiet Neighborhood |
| <input type="checkbox"/> Balcony | <input type="checkbox"/> Laundry on Site | <input type="checkbox"/> Wheelchair Accessible |

<u>Property Description / Notes</u>	
--	--

Paid Utilities (*Check all that apply*):

- | | | | |
|--------------------------------|--------------------------------------|-----------------------------------|---------------------------------------|
| <input type="checkbox"/> Water | <input type="checkbox"/> Gas | <input type="checkbox"/> Cable | <input type="checkbox"/> Pool Service |
| <input type="checkbox"/> Trash | <input type="checkbox"/> Electricity | <input type="checkbox"/> Gardener | <input type="checkbox"/> Assoc. Fee |

Lease Information

1. Checks made Payable to: _____
2. How rent will be paid? (**select ONE**) Direct Deposit Mailed Check Other
 - Mailing Address or Account #: _____
3. Name of HOA (*if applicable*): _____
4. Year Property was Built: _____
5. # of Keys given to tenant: Premises: _____ Mailbox : _____ Common Area: _____ Clickers: _____

Landlord Contact Information

<i>Name:</i>	
<i>Phone:</i>	<i>Email:</i>